

**Memorandum of the Meeting  
Regular Study Session/Meeting  
Twenty-Sixth Town Council of Highland  
Monday, November 08, 2010**

The regular study session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, November 08, 2010** at the time of 7:07 o'clock p.m.

**Silent Roll Call:** Councilors Dan Vassar, Bernie Zemen, Brian Novak, Konnie Kuiper and Mark A. Herak were present. A quorum was attained. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings.

**Others present:** Robin Carlascio of the Idea Factory and Town Newsletter Editor was also present.

**General Substance of Matters Discussed**

1. The Town Council discussed a complaint posed by Irene Holinga regarding a sign enforcement action rendered upon her commercial building at Kennedy Avenue and Laporte Street. Ms. Holinga complained about the nature or the execution of the enforcement action. The Town Council President indicated that he would follow-up with the Building Commissioner.
2. The Town Council discussed the pending appointments for 2011. It was noted that there were some present vacancies. Further, it was noted that Rev. Dr. Leroy Fassett was not seeking reappointment to the Shared Ethics Advisory Commission. The Town Council would need to find a new appointment for that post.

Councilor Vassar noted that he would contact persons who applied and were interested in appointment as well as those currently serving and coordinate the interviews for consideration for reappointment. It was further noted that the Councilors had a list of the positions for which the terms were ending in early 2011. It was encouraged that the Town newsletter have a feature on seeking applicants interested to serve. The applications being available on line.

3. The Town Council discussed a renewed request from Tom Horgash regarding authorizing him to seek quotes as the "exclusive agent and representative" with QBE and NSM underwriters for the several non health insurance lines of the Town. It was noted that the Town Council President had the draft letters prepared by Tom but needing his signature. He further noted that he wanted to confirm that these underwriters were not already under other names assigned to another agent preparing quotes.

The Clerk-Treasurer noted that proposals were being prepared by Brown Insurance Group, Horgash Agency, Hub Insurance Group, Henriott Group, and Crowell Insurance Agency. It was further noted that the groups or agencies would be advised that the Town Council would be seeking the proposals at its Study Session in December.

4. Councilor Vassar reported that he had been contacted by the Operation SOS, directed by Colleen Aguirre, to use some site for storage of the items the group solicits then sends to service men and women in service overseas. It was noted that the group operates a drop off site at Lincoln Community Center. The Town Council discussed the possible use of the garage located at the property site of 8745 Cottage Grove Avenue, Highland. It was suggested that it allowed, perhaps the group sign a form of "hold harmless" agreement. A packing party for the materials to be sent to the service men and women is scheduled for *Sunday, November 28, at 2:00 p.m. at the Wicker Park Social Center.*

It was further noted that the Highland Historical Society would be temporarily using the house located at 8745 Cottage Grove Avenue, Highland for storage of its assets from the Museum during the reconstruction of Lincoln Community Center.

5. Councilor Vassar also discussed with the Town Council an inquiry he fielding from younger residents about the establishment of a *street hockey site*. Councilor Vassar suggested that

perhaps an underused tennis court, such as Sheppard Park, could be inexpensively modified and designated for "Street or Field Hockey" play. There was no objection. Councilor Vassar indicated that he would follow-up with the Park and Recreation Superintendent and the Park and Recreation Board about the matter.

6. Councilor Zemen reported that the Tuesday Chamber of Commerce meeting would be featuring a slide presentation covering a trip of a local physician to offer medical care to residents in Haiti. Councilor Zemen accompanied the group to capture photographic documentation of the trip.
7. Councilor Novak indicated that he had been contacted by a neighbor regarding obtaining a LED type light for his street light. He also wished that the members of the Centennial Commission be recognized at the appropriate time for its work in acknowledging the Centennial of the Town.
8. The Town Council then reviewed the likely items for action on the November 15 Agenda of the Town Council Plenary Business meeting.

There being no further business to be discussed by the Town Council, the regular study session of the Town Council, of **Monday, November 8, 2010**, was adjourned 8:10 p.m. o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA  
Clerk-Treasurer